

LA SELVA BEACH RECREATION DISTRICT

Minutes for the May 8, 2019, Regular Meeting

New Resolutions and Motions Passed:

Motion: The District approves \$4,500 to complete the hand pulling of weeds in Robin's Park, with the option for Coastal Landscaping to request more if this amount is insufficient. Moved by Rhodes, Second Bailey. Passed 3-0

Motion: The District accepts the current Library Lease proposal featuring rent at \$1,774 per month, and approves its presentation to the County for agreement. Moved by Rhodes, Bailey second. Passes 3-0.

Motion: The District requires that when alcohol is sold at events on District Property that the hosting party provide proof of insurance to cover alcoholic sales and said host is responsible for maintaining a safe environment for the event. Moved by Rhodes, second by Bailey. Passed 3-0.

1.0 MEETING AND ORGANIZATION

1.1 Establish Quorum & Roll Call

Called to order at 7:02 p.m. by Ashley Winn.

Directors in attendance: Chair Ashley Winn, Finance Director Greg Bailey, Secretary Jim Rhodes

District Manager Kelli Sebastian

Quorum established.

2.0 PUBLIC FORUM

2.1 Public comment

None

2.2 Committees:

2.3 Landscaper Report:

14 gopher traps with red flags have been set in Florido Lawn per Jeff Powers. The honeysuckle planted around the playground is beginning to bloom, and the extensive hand pulling of foxtails in Robin's Park is in progress. This is a bigger job than initially thought and the cost will exceed the \$999 already spent, but costs should decrease for future years. Jeff is working up a contract proposal for the upcoming fiscal year, and Robin's and Ian's Parks will be included in the scope of work, and figures will be broken down between Library/Clubhouse grounds and the parklands for calculating the Library lease.

Motion: The District approves \$4,500 to complete the hand pulling of weeds in Robin's Park, with the option for Coastal Landscaping to request more if this amount is insufficient. Moved by Rhodes, Second Bailey. Passed 3-0

2.4 District Manager Report

Discussions raised by the report:

DM Sebastian will inquire as to why PG&E is charging the District for any of the Improvement Association's Christmas Lights when there no longer is a display in Triangle Park. A suggestion to cut off the lighting of the basketball courts, which are seldom used after dark, will be posed to the community through the Beachcomber.

The three widely disparate roofing bids were discussed. The DM recommended the middle cost bid of Shelton Roofing, but as the issue does not seem urgent the decision was postponed until June.

Alex Ross is writing a proposal for the general maintenance work, and one more bid is being sought.

Sebastian will see that the garage is secured with a combination lock in light of recent community vandalizations.

With the new fiscal year coming, the issue of the after school program (ACE) contract, unchanged for many years, was brought up, with a yearly increase of \$2,000 sounding sensible. The County and possibly Zach Friend will be contacted, and the issue will be raised next month.

The District Manager reported the following items that came up after her monthly report was filed with the Board:

The fence between the porto-potty and the dumpster was replaced. Skateboarders on Florido were moved out by First Alarm, and the refrigerator in the barroom was removed. A persistent problem with a stall clogging in the ladies restroom still has not been resolved. Winn will be on call during the DMs absence May 22-28.

3.0 REGULAR BUSINESS

The draft minutes of the April meeting were reviewed. **Rhodes moved to approve the April Minutes, Bailey second. Passed 3-0.**

The financial reports for February through April, with a new format, was presented. The Board approved by acclamation these figures:

	FEBRUARY	MARCH	APRIL
G/L	271,245	262,046	328,347
Revenues	5,742	2,285	78,053
Expenses	12,953	11,484	11,753

4.0 CONTINUING BUSINESS

Library Lease:

Chair Winn announced that a deal seemed close, with the lease increasing from \$600 per month to \$1,774, with parking and septic stipends being agreed to. The Board approved the proposal. There will be a need going forward to keep Library and other District Facility costs separate.

Motion: The District accepts the current Library Lease proposal featuring rent at \$1,774 per month, and approves its presentation to the County for agreement. Moved by Rhodes, Bailey second. Passes 3-0.

Bluff trees:

No word from the I.A. on eucalyptus evaluation or tree work, nor the landscaping project.

Clubhouse Maintenance; contractors and advisors:

There has been no response from Iland Engineering on last month's unexpected increase in monitoring costs.

Training:

One Director remains to finish the online training and will complete soon. One course is due later this month, and the other by the end of the year.

Personnel review:

The scheduling of the DM evaluation has yet to be determined, depending on the new Board getting up to speed with the workings of the District. It was mapped out that the evaluation will follow last year's plan of three categories, with the Chair and Finance Director handling Finance, the Secretary and Chair Community Relations, and Rentals and Maintenance Directors evaluating Maintenance.

Road Association:

The Asta-Arbolado Road Assoc. has not yet signed the agreement with the District that was presented last month.

LAFCO director:

Former District Director and current LAFCO director John Hunt will be asked for his recommendation on the upcoming LAFCO vote. The Board will vote at a special meeting later this month.

5.0 NEW BUSINESS

Jasmine Marani will be able to present the findings of her research into Proposition 68 grant possibilities next Monday. A special meeting will be held on 7 pm. May 13 in the Boardroom.

The DM confirmed that the District's insurance covers it for the serving of alcohol (not sold at the event) at the Clubhouse and that security is not required. It was emphasized that the District Manager will not be acting as security. The District will require that groups using the Clubhouse must provide their own insurance for their protection. After a vendor at a recent event drove his truck onto the Clubhouse patio, the key pickup checklist for renters will include that prohibition.

Motion: The District requires that when alcohol is sold at events on District property that the hosting party provide proof of insurance to cover alcoholic sales and said host is responsible for maintaining a safe environment for the event. Moved by Rhodes, second by Bailey. Passed 3-0.

6.0 DIRECTORS' REPORT

7.0 RECAP AND ACTION ITEMS

8.0 FUTURE MEETINGS

- 8.1 Proposition 68 informational presentation, May 13, 2019
- 8.2 Special meeting to appoint director May 29, 2019.
- 8.3 Next regular meeting, June 12, 2019.

9.0 ADJOURN REGULAR MEETING

The meeting was adjourned at 9:17 p.m.

Minutes submitted by Secretary Jim Rhodes

Minutes Approved June 5, 2019



Jim Rhodes, Secretary