

LA SELVA BEACH RECREATION DISTRICT

Minutes for the July 8, 2020, Regular Meeting

Via Zoom Conferencing

New Resolutions and Motions Passed:

Motion : District accepts the proposal of Davey Tree for pruning of damaged branches in Ian's Park for \$1,650.00. Moved Rhodes, second Bailey. Passes 5-0.

Motion: The Board accepts the bid of Cypress Fence for gate and basketball fence repair in Batchelor Park for \$2,055.00. Moved Rhodes, second Young. Passes 5-0.

Motion : The Board approves Resolution 2020 - 3 to approve the budget for 2020-2021. Moved Rhodes, second Winn. Pass 5-0.

Motion: The Board approves Resolution 2020 - 2 ordering an election and requesting County Elections to conduct and consolidate. Moved Rhodes, second Winn. Passes 5-0.

Motion: The District will pay the Improvement Association \$2,250 to share in the cost of tree monitoring on the bluff. Moved Winn, second Rhodes. Passes 5-0.

1.0 MEETING AND ORGANIZATION

1.1 Establish Quorum & Roll Call

Called to order at 7:00 p.m. by Ashley Winn.

Directors in attendance: Chair Ashley Winn, Rentals Mary Flores, Secretary Jim Rhodes, Maintenance Tony Young; Treasurer Greg Bailey; District Manager Eden Serrano.
Quorum established.

2.0 PUBLIC FORUM

2.1 Public Comment

Rich Beale of Robin's Park Committee discussed points of a 5-year plan suggested by Steve McGuirk.

1. Make paths trip-free, covering roots with dirt.
2. Take out dirt from around base of oak trees.
3. Identify all non-native plants and eliminate invasive ones.
4. Re-direct drainage paths before big storms.

Cost should be minimal. Other than the drainage idea, which should involve the Asta/Arbolado Road Association, the Board had no objections to the plan.

2.2 Landscaping

Jeff Powers presented a contract proposal for the upcoming year; also a summary of work in Robin's Park. He believes that the community and District Manager can replace his ad hoc work there, citing in particular the reduction in foxtails. (DM confident he will have the time to maintain the Park.) Powers' estimate for major overhaul of Florido lawn may have been high, recommends the District seek a landscape irrigation architect for the project. He can help DM Serrano find one.

3.0 REGULAR BUSINESS

3.1 **The Minutes for the June Regular Meeting are approved.**

3.2 The financials for June were presented.

Motion: The Board approves these figures for June :

G/L : \$385,795.07 Revenues : \$7,017.28 Expenses : \$13,592.80

3.3 District Manager Report

The field work/office work for the audit has been completed. Other than one missing invoice and some necessary capitalization policy creation, things have gone well. Petty cash procedure needs attention. Serrano continues his work on a power outage protocol, now needing to address social distancing requirement. Susan Marx from CERT is helping him write it. The office has acquired a 2-way radio that can be used in emergencies.

A standing desk has been ordered. He has started ethics and harassment training. There was an incident with a mother bringing her small kids into the playground while it's closed, and she was reluctant to depart amicably.

Two more clubhouse rentals were cancelled, and inquiries have stopped. A battery powered mower was purchased and is effective in treating foxtails. The new water meter showed no leaking problems. Someone had broken in to the shed on Triangle Park and turned off the irrigation, causing brown patches on the lawn. A new lock was installed. A branch from the redwood at the cottage fell, and the tree will be pruned.

Serrano presented three bids for pruning of a cypress in Ian's Park. **Motion : District accepts the proposal of Davey Tree for pruning of damaged branches in Ian's Park for \$1,650.00. Moved Rhodes, Second Bailey. Passes 5-0.**

Bids for fences and gate work in Batchelor Park were presented. **Motion: The Board accepts the bid of Cypress Fence for gate and basketball fence repair in Batchelor Park for \$2,055.00. Moved Rhodes, second Young. Passes 5-0.**

Bids for fence work for a shared property line off Arbolado were presented and discussed. The Board felt the fence was more elaborate than District's needs, and directed Serrano to propose the payment of \$2,500 contingent on the resident planting replacement for a tree that was illegally taken out last year.

DM will begin work on cleaning up the recycling enclosure and the District tool shed. He and Jeff will address a tripping hazard at Triangle Park water boxes. Woodchips are needed at Batchelor Park to level playground with higher walkways.

A resident showed Serrano that one of the trees in Robin's Park has a high branch over her fence that has a hornets' nest, and threatens her home. The Board gives Serrano the ok to seek a reasonable service to handle the nest removal.

4.0 CONTINUING BUSINESS

4.1 Budget

Rhodes presented the final budget numbers. **Motion : The Board approves Resolution 2020 - 3 to approve the budget for 2020-2021. Moved Rhodes, second Winn. Pass 5-0.**

4.2 Measure P Work

Chair Winn will arrange a time with Urfer Engineering's Scott Haggblade and resident Josh Schneider for a walk through of the Clubhouse. He will try for July 18 and call a special meeting so any Board members can attend. Questions will be asked at that time for what may be needed to make the structure sufficient for use as an emergency shelter. Susan Marx of CERT expressed that group's interest in using the Clubhouse as a focal point in emergencies.

4.3 Audit Update

Serrano is working to reorganize category code postings for expenditures, working with the auditor. Last year's data needs to be cleared up by July 24.

4.4 Summer school program

The Summer kid's program now is following more closely social distancing policies after Winn's call to the County.

4.5 Website

The website editing tool stopped functioning properly three weeks ago and not everything has been able to be posted on the site. Serrano has a meeting on Friday with technicians to resolve the problem.

4.6 Rental Policy

Flores is working on the new rental program. It has been slowed by the lack of a Word file for the previous policy.

4.7 Election Resolution

Rhodes presented the resolution to call an election with the County for the Board vacancies at the end of the year. **Motion: The Board approves Resolution 2020 - 2 ordering an election and requesting County Elections to conduct and consolidate. Moved Rhodes, second Winn. Passes 5-0.**

4.8 Bluff Trees

The LSBIA sent a copy of the invoice for tree monitoring work on the bluff of \$4,500, asking if the Rec District would offer to share the expense even though the tree was on I.A. property. The Board agreed to split the cost. **Motion: The District will pay the Improvement Association \$2,250 to share in the cost of tree monitoring on the bluff. Moved Winn, second Rhodes. Passes 5-0.**

5.0 NEW BUSINESS

5.1 State Grants

Young reported that a new State Grant is coming out that the District may qualify for, concerning building modification but not maintenance. No applications are as yet being accepted, but the District will try to have a proposal ready. Talks with engineers on the roof project will seek to have them use language suitable to the grant process.

5.2 Bulletin Board Policy

Serrano presented a bulletin board policy, to deal with potentially controversial postings. The Board approved of the policy, agreeing the bulletin board should not become a political arena; however, the ban on symbols seemed too broad. The Board is fine with Serrano using his discretion to monitor the postings, and will provide guidance if called for. The Board did not approve of a bulletin board for Robin's Park.

6.0 FUTURE MEETINGS.

6.1 Next regular meeting, August 12, 2020 via Zoom Conferencing.

7.0 ADJOURN REGULAR MEETING

7.1 The meeting was adjourned at 9:12 p.m.

Minutes submitted by Secretary Jim Rhodes

Minutes approved August 12, 2020



Jim Rhodes, Secretary