

## LA SELVA BEACH RECREATION DISTRICT

### Minutes for the December 11, 2019, Regular Meeting

#### ***New Resolutions and Motions Passed;***

**Motion : The District approves the expenses to repair the cottage and make it habitable of \$3,331.50 and will reimburse Eden Serrano for that sum. Move Winn, second Rhodes. Passes 4-0.**

**Motion : The District will pay Eden Serrano \$1,350 to compensate for 2 weeks without housing. Moved Rhodes, second Winn. Passes 4-0.**

#### 1.0 MEETING AND ORGANIZATION

##### 1.1 Establish Quorum & Roll Call

Called to order at 7:00 p.m. by Ashley Winn.

Directors in attendance: Chair Ashley Winn, Secretary Jim Rhodes, Rentals Director Broc Carroll, Treasurer Greg Bailey; District Manager Eden Serrano  
Quorum established.

#### 2.0 PUBLIC FORUM

2.1 New District Manager Eden Serrano was introduced.

2.2 Heather Mazanek from Aptos High was present to request that the school's Song Pom dance squad be allowed to continue practicing in the Clubhouse, two nights a week for two hours. The Board consented, and Mazanek will check with the school about adding the Rec District as an additional insured to their insurance policy. She will coordinate with Serrano on which nights are available.

2.3 Damon Adlao, project manager of the Library renovation, gave an update on the project. A construction bid has been accepted at a lower cost than estimated, so extra funds could be available for additional work, such as the patio. At Winn's suggestion, Adlao will look into the possibility of any excess monies being used to upgrade the Florido lawn and/or adding a pull out wall inside. Adlao will check with the Risk Services Department to be sure the contractor's insurance certificates list LSBRD as an additional insured for the project.

Current projections:

Budget : \$1,661,000.

Construction : \$1,030,000

Construction contingencies \$103,000

Soft costs : \$328,000

Furniture and fixtures: \$60,000

additional contingencies : \$103,000

2.4 Donna Geffken asked that the Board sponsor a fundraising concert on May 30 for after school programs. She has worked with Santa Cruz schools in the past but has no issue with giving the proceeds to Pajaro Valley District schools. The event will be \$100 per ticket and she projects an attendance around 150. Appetizers, beer and wine, already donated, will be provided. Director Rhodes and Serrano will discuss the proposal in a subcommittee and the Board will decide at the next meeting.

2.5 District Manager Serrano has been spending much time working on getting the cottage in livable conditions. The furnace needed repair, the floor needed replacing from previous pet damage, weather stripping for the cottage door needed an upgrade, and a washer/dryer was installed.

The District's Insurer agreed to pay the claim for tree damage to Maura Darbro's car. Serrano will attend a CAPRI conference next week.

Serrano will determine what his 9 hours of posted Office Hours will be and inform Rhodes in time for the January Beachcomber. A new account for the county's online financials has been set up, and Directors will be provided details.

### 3.0 REGULAR BUSINESS

3.1 The Minutes for the November Regular and Special Meeting were presented.

**Motion: The Minutes for the November Regular and Special Meetings are approved as presented. Move Carroll, second Bailey. Passed 4-0.**

3.2 The financials for November were presented.

**Motion: The Board approves these figures for November :**

**G/L : 269,061.19 Revenues : 2,836.08 Expenses : 19,304.96**

**Moved Rhodes, second Winn. Passes 4-0.**

**Motion: The Board approves these figures for October:**

**G/L : 271,245.34 Revenues : 4,977.88 Expenses : 9,289.82**

**Moved Rhodes, second Winn. Passes 4-0.**

### 4.0 CONTINUING BUSINESS

4.1 Bluff trees:

Verbal approval on the permit to remove 3 trees on the bluff has been given and work will resume soon. The fungus on one of the eucalyptus trees appears benign. The Board will work with the Improvement Association to determine where and what type of 6 new trees will be planted.

4.2 ACE Contract:

There has still been no word from the county on the new contract, set to go into effect in May. Winn proposed, should there be no contract by January, that the District look into setting up its own after school program, more favorable to the community. Currently La Selva Beach residents are being charged more.

#### 4.3 Website and ADA compliance

The District is not yet prepared to switch website providers or assure ADA compliance from the current GoDaddy site, and it might be necessary to take down the website in January until it can be revised.

### 5.0 NEW BUSINESS

#### 5.1 Expenses for Cottage Repair

Serrano provided invoices for expenses incurred in fixing cottage (see Manager's report above) totaling \$3,331.50.

**Motion : The District approves the expenses to repair the cottage and make it habitable of \$3,331.50 and will reimburse Eden Serrano for that sum. Move Winn, second Rhodes. Passes 4-0.**

Serrano will work on setting up a U.S. Bank card and a vendor number for himself.

#### 5.2 Compensation for Additional Work

The Board discussed additional compensation for Serrano for extra hours he has put in to repair the cottage, and for the loss of housing remuneration. He has now moved into the cottage after two weeks. The Board determined the loss to be half of the estimated rental value of \$2,700 a month.

**Motion : The District will pay Eden Serrano \$1,350 to compensate for 2 weeks without housing. Moved Rhodes, second Winn. Passes 4-0.**

A subcommittee of Bailey and Rhodes will meet to determine compensation for extra cottage work done by Serrano.

#### 5.3 Quarterly Meeting Introduction of District Manager

Rhodes will announce in the Beachcomber that the community is invited to come meet the new District Manager at the Improvement Association Quarterly Meeting. The Board asks Serrano to use Board funds to set up refreshments.

#### 5.4 Resignation

Broc Carroll announced his resignation. The Board understands his family and work commitments and thanks him for his service. His resignation will go into effect at the start of the year, and the Board will begin seeking a replacement.

### 6.0 FUTURE MEETINGS.

6.1 Next regular meeting, January 8, 2020.

### 7.0 ADJOURN REGULAR MEETING

The meeting was adjourned at 9:07 p.m.

Minutes submitted by Secretary Jim Rhodes

Approved January 8, 2020



Jim Rhodes, Secretary