

## **CHECKLIST FOR BID DOCUMENTS**

La Selva Beach Recreation District Clubhouse Renovation

Contract: Frank Dickinson

Bidder: \_\_\_\_\_

Bid Opening Date: May 10, 2023 2pm

Planned Date of Award: May 22, 20\_\_

March 31, 2023

<u>Name of Document</u>	<u>Submitted/Received?</u>
<b>Required with Bid:</b>	
Bid Form and Proposal	
Bid Security	
Designation of Subcontractors	
Site Visit Certification	
Sufficient Funds Declaration	
Non-collusion Declaration	
Workers' Compensation and Liability Insurance Certification-to be provided by Contractor, Including District as additional insured	
Notice to Bidders	
Instruction to Bidders	
Any Addendums issued confirmation (note each Addendum issued) <b>TBD</b>	
Milestone Bidding Schedule	
Draft of AIA 105 version 2017 General Contract and Separate General Conditions Document to be used	
Hazmat Reports; Procedures and Requirements-4 Documents	
Prevailing Wage Related Labor Requirements Certification	
Checklist for Bid Documents	
<b>Required Before Commencement of Work:</b>	
Performance Bond	
Payment Bond	
Insurance Certificates	
Additional Insured Endorsements	
Drug-Free Workplace Certification	