

LA SELVA BEACH RECREATION DISTRICT
Minutes for the August 10, 2022, Regular Meeting
on Zoom

New Resolutions and Motions Passed:

Motion: The Board authorizes Manager Serrano to purchase a replacement iMac for \$1,149 plus data transfer service. Moved Young, second Winn. Passed 4-0.

Motion: The District agrees to pay Roger Miller of Eagle Project Management \$250 for consultation on the bidding process. Moved Winn, second Rhodes, passed 4-0.

Motion: The Board accepts the new yearly contract with Coastal Landscaping, Inc at an increase of \$300 per month. Moved Winn, second Rhodes. Passed 4-0.

1.0 MEETING AND ORGANIZATION

1.1 Establish Quorum & Roll Call

Meeting called to order at 7:06 by Chair Ashley Winn; Secretary Jim Rhodes; Maintenance Tony Young; Treasurer Greg Bailey; District Manager Eden Serrano. Quorum established.

2.0 PUBLIC FORUM

2.1 Public Comment

Steve Bontadelli discussed addition of pickleball lines on the basketball court. It was agreed that one court running lengthwise would be the only fit, and setting up a schedule will be necessary for sharing of the location. Bontadelli, Manager Serrano and Director Young will meet to discuss fair usage of the court and report back to the Board.

2.2 Landscaping

Jeff Powers reported that he had not been aware of the Craft Fair on July 30 and the overnight watering was not turned off, as customary, so that the foot traffic caused muddy trampling. However, the lawn held up well, but for a few small patches on the south side. The high water bill for June and July reflects the increased irrigation of the new system with spray heads having increased from 6 to 24, and the need for the new lawn to be established. Usage should decrease in coming years.

Trash dumping at Triangle Park has gotten further out of control, requiring multiple visits and extra manpower to remove, and causing dangerous conditions with toxic elements. Powers will join with District Manager Serrano and Directors Young and Bailey on a committee to address the problem. Elimination of bins completely or replacing existing ones with newer models with smaller openings and locked tops may be options. Greenwaste and the County might also be contacted about the unsustainable situation.

Regarding the stakes removed from Triangle Park trees, Powers is not a proponent of them, as they tend to lead to weaker trees, and recommends the stakes not be replaced.

Powers introduced a request for an increase in his contractual fees.

3.0 REGULAR BUSINESS

3.1 Minutes

The Minutes for the July Regular Meeting were approved by consent.

3.2 Financials

The financials for July were presented and accepted by consent.

The Board approves these figures for July:

G/L : 493,987.21 Revenues : 5,069.00 Expenditures : 817.17

3.3 District Manager Report

Serrano returned to fulltime work today after two months parental leave so had no written report. He did talk about preparing for the Exhibit B calculations at the start of the fiscal year which will be used in Library rent updating.

The water heater is over 40 years old and Serrano and Young will look into a similar model (50 gallon) replacement. The recent Florido paving has created a safety problem near the Church entrance as the incline at the accessibility spaces is harder to see-- Serrano has contacted a striping firm about painting warning lines.

The office computer is running slowly and erratically, and is in need of upgrade.

Motion: The Board authorizes Manager Serrano to purchase a replacement iMac for \$1,149 plus data transfer service. Moved Young, second Winn. Passed 4-0.

Greenwaste has not responded to Serrano's complaint of their repeatedly breaking the lock to the dumpster. He will contact them again with the request that they provide their own lock for the dumpster.

4.0. CONTINUING BUSINESS

4.1 Clubhouse Renovation

Chair Winn had a long talk with Roger Miller of Eagle Project Management about the bidding proposal but there were still unresolved issues. Another proposal coming through Frank Dickinson should be available on August 14. There are limited firms for this consultation work. The Board agreed to wait until September to make a decision but discussed paying Miller for the hour of discussion.

Motion: The District agrees to pay Roger Miller of Eagle Project Management \$250 for consultation on the bidding process. Moved Winn, second Rhodes, passed 4-0.

Winn will contact Miller about an invoice so payment can be made.

4.2. County Audit

Serrano and Director Rhodes met to discuss the District's response to the County's audit draft. Some minor policy changes may need to be made, and some rental agreements written down. CPA advice on Capital Asset records may be needed.

4.3 Health Care Benefits Coding

Serrano will obtain invoices for Health and Dental Care so that billing will not be on the District Credit card and thus be able to be coded properly under employee benefits.

4.4. Leave and Personnel Policy

Rhodes and Serrano will meet to adopt a detailed time off schedule to plot and track days off. Also, they will work to write up a policy for family leave, seeking a template from CAPRI.

5.0 NEW BUSINESS

5.1. Coastal Landscaping Contract

The proposed increase in the cost of the landscaping contract was discussed.

Motion: The Board accepts the new yearly contract with Coastal Landscaping, Inc at an increase of \$300 per month. Moved Winn, second Rhodes. Passed 4-0.

6.0 FUTURE MEETINGS

6.1 Next regular meeting

September 14, 2022 via Zoom Conferencing.

7.0 ADJOURN REGULAR MEETING

7.1 The meeting was adjourned at 8:28 pm

Minutes submitted by Secretary Jim Rhodes

Minutes approved September 14, 2022



Jim Rhodes, Secretary