

**LA SELVA BEACH RECREATION DISTRICT**  
Minutes for the September 14, 2022, Regular Meeting  
on Zoom

***New Resolutions and Motions Passed:***

**Motion: The District will amend the Purchasing Policy to state that Directors will not be reimbursed for personal purchases for the District, and that petty cash will be set at \$300. Moved Rhodes, second Winn. Passes 3-0.**

**Motion: The District accepts the bid of Dickinson Construction to handle the Clubhouse Construction bidding process, estimated not to exceed \$12,000. Moved Young, second Rhodes. Passes 3-0.**

**Motion: The District will allow Second Bloom use of the Clubhouse on Sunday afternoons through Monday mornings to store flowers, and use of the kitchen on Monday morning for processing, with these conditions : limited to the kitchen and availability of the Clubhouse that week; Second Bloom provides liability insurance acceptable to the District and naming LSBRD as additional insured; it is understood the arrangement may be terminated at any point. Moved Winn, second Rhodes. Pass 3-0.**

**1.0 MEETING AND ORGANIZATION**

**1.1 Establish Quorum & Roll Call**

Meeting called to order at 7:00 by Chair Ashley Winn; Secretary Jim Rhodes; Maintenance Tony Young; District Manager Eden Serrano. Quorum established.

**2.0 PUBLIC FORUM**

**2.1 Public Comment**

Anne Bell from the non-profit Second Bloom requested use of the Clubhouse on Sunday afternoons through Monday mornings for storing and then use of the kitchen to prepare repurposed flowers.

**2.2 Landscaping**

Jeff Powers reported that trash has improved at Triangle Park, but the bin on the Vista Dr. side is still likely to have personal trash dumped in it. When the Trash committee convenes that receptacle may be proposed for elimination.

An explosion of gophers caused the Triangle lawn to look worn in spots, not the Movie Night festivities on Saturday. District Manager Serrano said that the I.A. has not opposed trapping in the Playa median, and Powers' crew will begin targeting gophers there, as that might be the site of a large nest.

**3.0 REGULAR BUSINESS**

**3.1 Minutes**

The Minutes for the August Regular Meeting were approved by consent.

**3.2 Financials**

The financials for August were presented and accepted by consent.

**The Board approves these figures for August:**

**G/L : 473,722.89    Revenues : 1,247.88    Expenditures : 22,021.52**

Kevin Bell, who will be joining the Board in December, suggested he and Serrano meet and discuss ways to make the financial report more informative. Serrano will update the Clubhouse renovation figures and present next month.

### 3.3 District Manager Report

The Beatles Jam local concert group has requested use of the Clubhouse on October 23 for a free open event, like the one the District sponsored over two and half years ago. The Board allows the event, provided there is no alcohol unless the group provides their own insurance.

Serrano requested that the Purchasing Policy's petty cash amount on hand figure be returned to \$300 from the \$100 that an addendum reduced it to four years ago. Serrano and Director Rhodes also proposed an amendment to the policy which states Directors will not be reimbursed for personal purchases they make for the District. Serrano can order a second District Credit Card that the Treasurer will be able to use for purchases when he is not available. This will be done after the new Board is in place come December.

**Motion: The District will amend the Purchasing Policy to state that Directors will not be reimbursed for personal purchases for the District, and that petty cash will be set at \$300. Moved Rhodes, second Winn. Passes 3-0.**

Serrano presented a revised safety inspection spreadsheet that will incorporate the weekly inspections into monthly charts.

The increase in the security patrol cost initiated a discussion on the usefulness of the service. In the past three years there have been few reports of consequential incidents, mostly unlocked doors, and the security service is limited in enforcement. Most significant incidents would require a call to the Sheriff for any action. The possibility of merging the security service contract with the Improvement Association's to minimize the cost will be brought up with the I.A.

The dishwasher in the cottage is old and sounds on the verge of breaking down. It was agreed that spending \$500-600 on a replacement would be o.k.

A parking stripe was blacked over by the District on Florido Road after a resident complained that the space blocked their front gate, but it was noted by Winn that this space was part of the original road agreement. Winn will confer with other members of the Florido Road Assoc. about crafting a letter to the resident explaining the decision to restripe the space, perhaps allowing for the posting of a no overnight parking sign at that spot.

## 4.0. CONTINUING BUSINESS

### 4.1 Clubhouse Renovation

Chair Winn introduced the two bids for a firm to lead the construction bidding. The Board felt that the Dickinson bid was best, and though work might begin later than the Eagle Project bid, architect Bagnall feels that it wouldn't affect the start of the construction work that might best begin in March or April.

**Motion: The District accepts the bid of Dickinson Construction to handle the Clubhouse Construction bidding process, estimated not to exceed \$12,000. Moved Young, second Rhodes. Passes 3-0.**

4.2. Financial Codes

Serrano will seek invoices for health care, dental, and mobile phone services so that these payments will not be on the District credit card and thus can be properly coded. He is also filing new assets purchases so appropriate depreciation tables can be maintained

4.3 Arborist

Serrano has received no word from arborist Belton, but noticed that the trees in Robin's Park have been retagged, showing work has begun on the evaluation.

4.4. Leave and Personnel Policy

Director Young presented ideas for formalizing a policy for Parental and FMLA leave. He and Winn will meet to investigate disability compensation. District pays into worker's comp but more insurance may be advisable and part of the employee benefit package.

5.0 NEW BUSINES

5.1 Clubhouse Usage Request

The Board discussed Second Bloom's request. Second Bloom does have liability insurance and understands that the weekly arrangement can be terminated at any time. Discussion came up on allowing other groups, such as book clubs, to utilize the Boardroom. It was agreed that a rental and free usage policy needs to be developed.

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6.0 FUTURE MEETINGS

6.1 Next regular meeting

October 12, 2022 via Zoom Conferencing.

7.0 ADJOURN REGULAR MEETING

7.1 The meeting was adjourned at 8:49 pm

Minutes submitted by Secretary Jim Rhodes

Minutes approved October 12, 2022



Jim Rhodes, Secretary