

LA SELVA BEACH RECREATION DISTRICT
Minutes for the May 13, 2020, Regular Meeting
Via Zoom Conferencing

1.0 MEETING AND ORGANIZATION

1.1 Establish Quorum & Roll Call

Called to order at 7:01 p.m. by Ashley Winn.

Directors in attendance: Chair Ashley Winn, Treasurer Greg Bailey, Secretary Jim Rhodes, Rentals Mary Flores, Maintenance Tony Young; District Manager Eden Serrano

Quorum established.

2.0 PUBLIC FORUM

2.1 Public Comment

2.2 Library Update

Covid-19 has caused various holdups with subcontractors but work continues.

2.3 LSBIA Events

The Improvement Association has cancelled 4th of July events and the Books and Brews faire in late July.

2.2 Landscaping

District Manager Serrano reported weeding has continued in Ian and Scanlon Parks, with handpicking of weeds in Robin's Park around the new native plants area. There has been some extra dumping in Triangle Park trash bins requiring an extra dump run, with the possibility that the waste is residential other than from park usage.

3.0 REGULAR BUSINESS

3.1 The Minutes for the April Regular Meeting were presented. **The Minutes for the April Regular Meeting and Special Meeting are approved.**

3.2 The financials for April were presented. Some category codes for expenditures will need to be reviewed.

Motion: The Board approves these figures for April :

G/L : \$399,519.86 Revenues : \$66,914.00 Expenses : \$7,796.98

3.3 District Manager Report

Serrano will complete a letter of engagement to send to the County and begin the biannual audit process. He has been working on submitting journal entries and switching over G/L financial codes to sort out expenditure and revenue itemizing. Trials have also been run on streamlining the system of annually calculating the library rent.

There have been fewer violators jumping the playground fence to play basketball. LSBRD.org emails were set up for Directors Young and Flores, and Serrano has been learning about setting up ethics and harassment testing with Target Solutions. The DM will himself take the training exam this month.

Serrano presented policies for distributing facility keys and for public phone re-charging events during power outages. Director Young suggested upgrading to electronic key cards for the front and kitchen doors only. Serrano will look into it. Young has been working with Serrano on setting up a scope of work for fence repair at the playground.

Landscaper Jeff Powers noted that three palm trees at the northern end of Arbolado are filled with dead fronds. Even though these trees are on County property the District will seek estimates on the trimming.

The DM continues to work with renters whose events were postponed by the pandemic, and has set aside dates in summer 2021 for other possible rentals, depending on future restrictions.

4.0 CONTINUING BUSINESS

4.1 Essential/Emergency Worker Daycare

Enrollment has increased in the last month, with 10 to 12 kids on most days. Flores noted that summer camp programs have been cleared to open by the state, but there is no word on whether the Summer ACE program in La Selva will resume when the essential worker daycare ends.

4.2 Website

Serrano continues to backfill the minutes, agendas, and financial reports from previous months, and will find out how the public can access the Zoom recordings of the meetings.

4.3 Rental and Budget Committees

No committee work was done, but Rhodes suggests the District look into offering a lesser fee should future rentals be restricted in size. Rhodes, Bailey, and Serrano will begin discussions on the 2020-21 budget.

4.4 Rental Deferments

The Board agreed to continue the policy set up last month to defer all rentals until further resolution of the Covid-19 crisis. Will be reviewed next month.

4.5 Measure P

Efforts are still being made to get clearer roof blueprints from Ifland Engineering to send to Josh Schneider; Serrano has been cleaning up the superimposed plans sent by Ifland. The question of whether there is enough of a plan in place to begin work on the kitchen wall was brought up.

4.6 District Manager Evaluation

Young will look into shortening the evaluation process and present next month.

5.0 NEW BUSINESS

5.1 Emergency Order signs on Bluff

The Improvement Association requested signs at the bluff stating the Rec District will patrol violations. There was some concern that this policing was not District business; current county beach restrictions have quieted the situation.

5.2 Clubhouse Sanitation

County is doing a thorough disinfecting every night, but inquiries will be made on what chemicals are being used. Serrano will look into getting wall mounted sanitizer dispensers for when the Clubhouse is reopened.

5.3 I.A. Events

LSBIA has cancelled its 4th of July and Summer Fair events.

5.4 Office Desk

The Board told Serrano he may look into acquiring a standing desk for the office.

5.5 June Agenda

Young will ask Congressperson Panetta's office about pandemic relief funding for Special Districts. Serrano will inquire about insurance for lost rent. Key and Rental policies and DM evaluation will be discussed.

6.0 FUTURE MEETINGS.

6.1 Next regular meeting, June 10, 2020 via Zoom Conferencing.

7.0 ADJOURN REGULAR MEETING

7.1 The meeting was adjourned at 8:10 p.m.

Minutes submitted by Secretary Jim Rhodes

Minutes approved June 10, 2020



Jim Rhodes, Secretary