

La Selva Beach Recreation District, 314 Estrella Ave., La Selva Beach, CA 95076

Use Fee Schedule

- Acceptable forms of Payment: Cash or Check
 - Occupancy Limits: Maximum 200 & Dining 150
 - The Clubhouse is available for rent on Friday (12PM & after), Saturday, & Sunday
- NOTE: All other days of the week we offer classes. Please call (831)254-4531 or email laselvarec@gmail.com if interested in teaching at the Clubhouse.**
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Non-Resident Prorate Options (\$150/hr)

Five Hour		\$750
Six Hour		\$900
Eight Hour		\$1200

Non-Resident All-Day Rental

Twelve Hour (All-Day)..... **\$1500**

(All-Day Rental = 10 AM - 10 PM)

Non-Resident Security Deposit **\$1500** (excluding clean fee)

LSB Resident Prorate Options (\$100/hr)

Five Hour		\$500
Six Hour		\$600
Eight Hour		\$800

LSB Resident All-day Rental

Twelve Hour (All-Day) **\$1000**

(All-Day Rental = 10 AM - 10 PM with an hour half for breakdown: 11:30PM)

Security Deposit **\$1000** (excluding clean fee)

Additional Fees

Cleaning	\$350
Insurance	~\$120
Online*	*Paid via Card

*All rental windows, prorated or not, include your time to set-up and break-down. **The LSBRD will retain 50% of the rental deposit if renters/helpers are not out of the building, with all of their belongings in the “staging area” by 11:30pm. The staging area is the long Driveway in the back of the building. If needed, rental companies can come in and remove their equipment from the staging area by 9AM the following morning with permission from the DM (please ask if interested in this option). If items are left out any later than 9AM, renter forfeits their entire deposit.**

Note: If there are substantial issues/cleaning needed after an event, out of the typical clean, then there will be an hourly rate of \$75 for every extra hour it takes to address the issues. This is not the only deposit withholding that can occur, for full rules and stipulations please read through our FUA in full.

All-Day Rentals:

Early Set-up (Optional and if schedule allows).....1hr free, 2hr = \$100,
3hr & 4hr = \$200

- Early Set-up = Early Access to the building.

***Note:** Early set-up is strictly for setting up decorations and equipment for the event the following day. There will be no eating or drinking permitted during the set-up window, NOT a party time.

Included in Facility Use

Facilities:

- Entire building less the two office rooms.
- Courtyard (not executive use)

Supplies:

- Tables and Chairs -Enough for 150 People to sit
 - Central Heating System
 - Fireplace (fire only, no candles)
 - Industrial Range
 - Refrigeration and Freezer
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Conference Room Rentals

We now offer Board Room Rentals for meetings during the weekdays and occasional weekends days.

Fee For Conference Room Use

\$40/hr of Renting the Board Room

- This includes use of the bathrooms ONLY
- If the meeting goes over the agreed upon finish time, keep the District Manager notified. There will be a 30 minute grace period going beyond the agreed upon end time, to allow for the meeting to wrap up.
- Permittee is able to use extra tables and chairs from the storage closet. If there is an event going on at the same time you will need to make sure the event has what they need.
- LSBRD only accepts cash or checks for payment. All checks are made out to LSBRD.
 - Must be flexible with other rentals occurring in the other area of the building during conference room rental time

All meeting attendees and participants must sign a Hold Harmless Waiver upon the start of the meeting. This form should be given to the District Manager once filled out. Also, the District requires renters to fill-out a Board Room Rental Agreement.